

Tribhuvan University Teaching Hospital (TUTH)

Expressions of Interest

1. TUTH invites Expressions of Interest (EOI) for the purpose of short listing the qualified, eligible and experienced domestic Consultants/Consulting Firm(s) for Digitization of TUTH and Support
2. Consulting Firms experienced in the above works and willing to provide the services are here by invited to submit their 'Expressions of Interest (EOI)'. The EOI must be submitted in a sealed envelope and must reach the TUTH **on or before 12:00** on **2073 Aswin 12**.
3. In case the day of submission of the EOI falls on a public holiday, the EOI shall be submitted on the following working day. Only those short listed Consultants/Consulting Firm(s) shall be invited to submit the 'Request for Proposal (RFP)' for the mentioned job. The firm(s) shall include in their Expressions of Interest following information in measurable terms and any other information that they may feel will support their application.
 - a. Financial Capacity and Annual Turnover of last 3 years
 - b. General Experience of the Firm(s)
 - c. Work Experience in Similar Works
 - d. Manpower Resources
 - e. Infrastructure and Technical Competency
 - f. If two or more or companies are to be provided consultancy services as a group, organizations or a joint venture, the name, address, profile of such firms or company, the name of lead firm or company and mutual agreement between the companies.
4. A Firm is permitted to submit one EOI either single or in a joint venture, failing which such Firm shall be not be shortlisted. The hospital reserves the right to shortlist or not to shortlist any or all of the Firms without assigning any reasons what so ever. Further information or clarification on the EOI can be obtained from the TUTH during office hours. The EOI can also be downloaded from the website: <http://www.teachinghospital.org.np>
5. The EOI Documents shall be Addressed to:
General Administration 'Ka'
TUTH, Kathmandu, Nepal
Phone: +977-1-4412303
Fax: +977-1-4422553

INFORMATION TO THE CONSULTING FIRM

1. General Information

Purpose of inviting the EOI:	The main purpose shall short-list suitable consulting firm for the development of software and implementation of HIMS in TUTH
Dead line for submission of EOI:	EOI shall be opened in the presence of applicant's representatives who choose to attend 02.30 pm , date Aswin 12th 2073 at the office of Administrative Meeting Room, TUTH.
Minimum eligibility of the firm	Established company, Firm or Institution having minimum 5 years of experience in the field of software development
EOI Number of copies to be submitted:	One
Joint Venture:	A firm may apply to be short-listed alone or in joint venture with other firms. However once short-listed, JV partners are unchangeable.
Duration:	The work shall be completed within 10 months from the date of signing of the contract.
Information from the Client:	The shortlist shall be published on the Client's notice board , at the web-site: http://www.teachinghospital.org.com within two week from the last date of submission of the EOI. The Client shall mail the short-list to each of the firms/JV submitting the EOI and initiate the process of RFP without waiting for the receipt from the firms that they have received the short-list.

2. General Mandatory Requirement

- Certificate of VAT/PAN Registration, Firm Registration.
- Tax Clearance of Fiscal Year 2071/72
- Firm must have at least 5 years of Experience on software development with successful execution of projects.
- Firm should have done at least one project having value more than Nrs.10 Million in the last three years
- Firm should have done Software (Application) development project having database system.
- Firm should be registered for Information Technology Solution/ Software Development.
- The average transaction for last 3 years of the firm should be at least NRs. 10 Million.

सफ्टवेयर निर्माणका लागि आशयपत्र माग सम्बन्धी

सूचना तथा शर्तहरू

यस त्रि.वि. शिक्षण अस्पतालको लागि आवश्यक **Integrated Hospital Information Management System (HIMS)** सम्बन्धी कार्य गर्न इच्छुक फर्मबाट निम्नानुसारको शर्तको अधिनमा रहने गरी सिलबन्दी आशयपत्र आह्वान गरिन्छ ।

१. गोरखापत्रमा प्रकाशित आशयपत्र आह्वान सम्बन्धी सूचना अनुसार मिति २०७३ आश्विन १२ गते दिउँसो १२:०० बजे सम्म सिलबन्दी आशयपत्र दर्ता गरिसक्नु पर्नेछ, र सोही दिन दिनको २:३० बजे आशयपत्रदाता वा निजको प्रतिनिधि (उपस्थित नरहे पनि) को रोहबरमा प्राप्त सिलबन्दी आशयपत्रहरू खोलिने छ ।
२. सिलबन्दी आशयपत्र साथ फर्मको इजाजत पत्र, आयकर दर्ता, भ्याट दर्ता, पछिल्लो आ.व.को करचुक्ता र स्वयं घोषणापत्रका प्रतिलिपिहरू अनिवार्य संलग्न हुनुपर्नेछ ।
३. यस सूचना बमोजिम तोकिएको शर्त तथा मूल्याङ्कनका आधारमा कम्तीमा ७५ अड्क प्राप्त गर्ने आशयपत्रदाताहरूको सूची तयार गरिने छ । आशयपत्रमा उल्लिखित विषयक्षेत्र र ती विषयक्षेत्रको अड्कका आधारमा मूल्याङ्कन गरिने छ । यस बाहेक यस्तो हुनुपर्ने भनी आशयपत्रदाताको कुनै पनि शर्त मान्न अस्पताल बाध्य हुने छैन र यसको कुनै किसिमको दावीविरोध पनि लाग्ने छैन ।
४. संक्षिप्त सूचीमा परेका फर्म, संस्था वा कम्पनीबाट प्रतिस्पर्धाका आधारमा सफ्टवेयर (Software) निर्माण सम्बन्धी प्रस्ताव माग गरिनेछ ।
५. क्षमता, अनुभव र दक्षता पुष्टि हुने कागजातका प्रतिलिपिहरू Notary Public बाट प्रमाणित गराई पेश गर्नुपर्ने पर्नेछ ।
६. सिलबन्दी आशयपत्रमा सम्पूर्ण कुराहरू स्पष्टसँग भरिएको हुनु पर्नेछ र हरेक पानाको पुच्छारमा आशयपत्रदाताको दस्तखत सहितको फर्मको छाप लागेको हुनु पर्नेछ ।
७. निम्नानुसार रित नपुगेको सिलबन्दी आशयपत्र उपर कुनै कारवाही गरिने छैन -
बिक्री भएको आशयपत्र फाराम बमोजिम भरिई नआएमा, सिलबन्दी भई नआएमा, आशयपत्र दिनेको सहिछाप भै नआएमा, आशयपत्र आमन्त्रण गर्दाको सूचना बमोजिम तोकिएको बैङ्क डिपोजिट साथ नआएमा र म्याद भित्र दाखिला हुन नआएमा ।
८. आशयपत्रदाताले यस अस्पतालले उपलब्ध गराएको आशयपत्र फारममा थप आफ्नो कागजात राख्दा सिलसिलेवार मिलाई पेश गर्नुपर्नेछ ।
९. आशयपत्रदाताले पेश गरेका कागजातमा कुनै द्विविधा पर्न गएमा अस्पतालले पुष्ट्याईका लागि थप कागजात माग्न सक्नेछ ।
१०. आशयपत्रमा उल्लिखित कुराहरू सबै लागू हुनेछन् । यस दस्तावेजमा नपरेका कुराहरू प्रचलित नेपाल कानून बमोजिम हुनेछ ।
११. अस्पताललाई आवश्यक परेमा आशयपत्रमा भरिएका कुराहरूको Soft Copy अस्पताललाई उपलब्ध गराउनु पर्नेछ ।
१२. कुनै फर्मलाई संक्षिप्त सूचीमा समावेश गर्ने/नगर्ने वा संक्षिप्त सूचीको प्रक्रिया रद्द गर्ने सम्पूर्ण अधिकार अस्पतालमा निहित रहनेछ ।
१३. थप जानकारीका लागि अस्पतालको सामान्य प्रशासन शाखा "क" र अस्पतालको आई.टि. शाखामा सम्पर्क राख्न सकिनेछ ।